

Guidelines for World Service Business Conference Assistance

PURPOSE: To provide funding for delegates to attend the World Service Business

Conference when funds are not available from the delegate's Intergroup or unaffiliated group.

1. Requests from any Intergroup or unaffiliated group should be submitted to the committee chairperson and postmarked no later than December 1 of the year prior to the World Service Business Conference for which the funds are needed.
2. A copy of the most recent financial statement must accompany this application. Also include:
 - a. Budgeted/Upcoming Expenses
 - b. Prudent Reserve
 - c. Current Balance of Checking and Savings Account
3. Scholarships will be awarded on the basis of need.
4. Delegate's receipts are to be submitted to Region IV Treasurer within two (2) weeks after the Conference attended.
5. The committee shall determine eligibility according to the following order of preference:
 - a. Intergroups, or unaffiliated groups, which have never had representation at a World Service Business Conference.
 - b. Intergroups or unaffiliated groups unable to fund a delegate to the World Service Business Conference.
6. Funding requires a majority vote of the committee.
7. Disposition of approved funds shall be as follows:
 - a. Disbursements of funds may be made prior to the World Service Business Conference to the approved Intergroup or unaffiliated group or to the delegate upon return when receipts are submitted. (This preference should be stated on the application whenever possible.)
 - b. Any and all unused funds must be returned to the Region Treasurer as soon as possible.
 - c. The submitting Intergroup or unaffiliated group may withdraw applications at any time.